**Meeting Information**

**Meeting Type:** Annual Meeting  
**For holders as of:** February 24, 2014  
**Date:** April 24, 2014  
**Time:** 9:00 AM CDT  
**Location:** Auditorium  
1111 Louisiana Street  
Houston, Texas 77002

You are receiving this communication because you hold shares in the company named above.

This is not a ballot. You cannot use this notice to vote these shares. This communication presents only an overview of the more complete proxy materials that are available to you on the Internet. You may view the proxy materials online at www.proxyvote.com or easily request a paper copy (see reverse side).

We encourage you to access and review all of the important information contained in the proxy materials before voting.

See the reverse side of this notice to obtain proxy materials and voting instructions.
Proxy Materials Available to VIEW or RECEIVE:
NOTICE AND PROXY STATEMENT         ANNUAL REPORT

How to View Online:
Have the information that is printed in the box marked by the arrow (located on the following page) and visit:

How to Request and Receive a PAPER or E-MAIL Copy:
If you want to receive a paper or e-mail copy of these documents, you must request one. There is NO charge for requesting a copy. Please choose one of the following methods to make your request:
1) BY INTERNET: www.proxyvote.com
2) BY TELEPHONE: 1-800-579-1639
3) BY E-MAIL*: sendmaterial@proxyvote.com

* If requesting materials by e-mail, please send a blank e-mail with the information that is printed in the box marked by the arrow (located on the following page) in the subject line.

Requests, instructions and other inquiries sent to this e-mail address will NOT be forwarded to your investment advisor. Please make the request as instructed above on or before April 10, 2014 to facilitate timely delivery.

— How To Vote —
Please Choose One of the Following Voting Methods

Vote In Person: Many shareholder meetings have attendance requirements including, but not limited to, the possession of an attendance ticket issued by the entity holding the meeting. Please check the meeting materials for any special requirements for meeting attendance. At the meeting, you will need to request a ballot to vote these shares.

Vote By Internet: To vote now by Internet, go to www.proxyvote.com. Have the information that is printed in the box marked by the arrow (located on the following page) available and follow the instructions.

Vote By Mail: You can vote by mail by requesting a paper copy of the materials, which will include a proxy card.
The Board of Directors recommends you vote FOR Items 1-3.

1. Election of Directors
   
   **Nominees:**
   
   1a. Milton Carroll
   1b. Michael P. Johnson
   1c. Janiece M. Longoria
   1d. Scott J. McLean
   1e. Scott M. Prochazka
   1f. Susan O. Rheney
   1g. Phillip R. Smith
   1h. R. A. Walker
   1i. Peter S. Wareing

   2. Ratify the appointment of Deloitte & Touche LLP as independent auditors for 2014;

   3. Approve the advisory resolution on executive compensation.

   **NOTE:** Such other business as may properly come before the meeting or any adjournment thereof.